

OFFICIAL

Hooksett Cemetery Commission

Thursday June 16, 2011

Commission Chair Sharron Champagne called the meeting to order at 7:40pm; this meeting had been previously posted in two public locations. Proof of posting can be found on the town website: www.hooksett.org

Attendance: All committee members present; Sharron Champagne (Committee Chair), Mike Horne and John Danforth (Secretary)

For the first half of the meeting the Commission met at Martins Cemetery.

Public in attendance: None. Public Input: None

The Commissioners walked the cemetery pointing out future maintenance issues and needs. Some of the most prominent are:

- Seeding a plot after a burial
- Overgrowth of some shrubbery; overtaking monuments
- Items left at a monument that may not be approved or are not removed afterwards
- Some areas adjacent to the cemetery have been used as a dumping ground

For the second half of the meeting the Commission met at the small private cemetery which is located off of Cate Road (Hackett Hill).

The Commission reconvened at 8:20 pm.

Public in attendance: None. Public Input: None

The Commissioners walked this cemetery pointing out maintenance issues and needs. Some of the most prominent are:

- Overgrowth of some shrubbery; overtaking monuments
- The straightening and reinstallation of monuments

Approval of the minutes for the meeting of May 19, 2011: Motion to accept as amended by Mike and seconded by Sharron; unanimously approved.

This document is subject to revision.

OFFICIAL

***Old Business**

Cemetery Regulations: This topic was tabled until the next meeting; a suggested addition would address the seeding of a plot after an internment or monument installation.

John will work with Christine in Finance to swap out the old computer and printer for a new computer and printer for the Commission at the end of July. Mike brought in the computer and printer and John now has these in his possession to make the exchange.

Project List

Riverside Fence: paint it black, and Mike will seek out volunteers to help out. GE may be willing to pitch in again as they had at Martin's. The Town does have people who need or owe community service hours. Mike will ask Joy Buzzell about using these folks to help out as well. Mike is still following up with the folks at GE.

The Commission needs a lockable wall locker for storage of larger items at Town Hall such as the metal detector. John has looked into this, and should have some options to present at the next meeting.

New Business

None at this time.

Record Keeping

Plot Sales: No new plot sales since our last meeting.

Monument Approvals: No new monument approvals since our last meeting.

Burials: No new burials since our last meeting.

The meeting adjourned at 8:45 pm; the next scheduled meeting will be July 21, 2011 at 7:40pm. This meeting is tentative based upon the business before the Commission; the location is yet to be determined.

Respectfully Submitted,

John H. Danforth
Cemetery Commission Secretary

This document is subject to revision.